

DOI Safety & Occupational Health Council Meeting

November 15-16, 2011

Parkway Atrium
381 Elden Drive
Herndon, VA 20170
(Room 3127A – Offshore DAD)

Agenda

11/15/11	Topic	Outcome(s)
8:30 a.m.	Welcome and Overview <ul style="list-style-type: none">• Introductions and administrative items• Review agenda and desired outcomes	<ul style="list-style-type: none">• Common expectations of the meeting
8:35 a.m.	National Safety Council Corporate Membership: Debra Ferris <ul style="list-style-type: none">• Discuss registrant problems and solutions	<ul style="list-style-type: none">• Informational briefing
9:15 a.m.	Revisit “Big Picture” Conversation from August SHC meeting <ul style="list-style-type: none">• Reflect on framework for “Organizational Approaches to Safety”• Share & compile top strategic issues for each Bureau• Draft an initial action plan for addressing these at future SHC meetings	<ul style="list-style-type: none">• Identification of changes to the functioning of the SHC• Compilation of strategic issues and an initial plan to address them
10:00 a.m.	Break	
10:15 a.m.	Revisit “Big Picture” Conversation from August SHC meeting <ul style="list-style-type: none">• Continued from above	<ul style="list-style-type: none">• Same as above
11:15 a.m.	SMIS Discussion: Armando Galindo <ul style="list-style-type: none">• SMIS upgrade/status discussion	<ul style="list-style-type: none">• Current work group status• Identify future work group needs
12:00 p.m.	Lunch	
1:00 p.m.	485 DM Chapter 3, Annual Action Plans and Status Reports: Barry Noll <ul style="list-style-type: none">• Council discusses revision.	<ul style="list-style-type: none">• Prepare final draft• Vote to send on for surnaming
2:15 p.m.	Radon Action Plan Follow-up: Bob Garbe Council discuss action plan	<ul style="list-style-type: none">• Information and Strategy
3:15 p.m.	Break	
3:30 p.m.	2012 Safety Week: Council Develop a theme and decide on potential activities	<ul style="list-style-type: none">• Develop a DOI strategy
4:15 p.m.	Daily wrap-up: Facilitator	<ul style="list-style-type: none">• Other topics
4:30 p.m.	Adjourn for the day	

11/16/11	Topic	Outcome(s)
8:30 a.m.	Agenda review	<ul style="list-style-type: none"> • Thoughts from overnight
8:35 a.m.	SAI Discussion: Barry Noll & Dave Schuller <ul style="list-style-type: none"> • Report content discussion • Feedback from bureaus on investigation approach 	<ul style="list-style-type: none"> • Gain Bureau & AMD consensus on process
10:00 a.m.	BSEE Program Overview: Rose Capers-Webb	<ul style="list-style-type: none"> • Informational briefing
10:30 a.m.	Break	
10:45 a.m.	Executive Safety Roles and Responsibilities Course Presentation: Shari Hanscomb	<ul style="list-style-type: none"> • Informational presentation
11:30 a.m.	Develop meeting locations for FY 2012: Facilitator <ul style="list-style-type: none"> • Decide on meeting dates and locations 	<ul style="list-style-type: none"> • Preparation
11:45 a.m.	Meeting Evaluation & wrap-up: Facilitator	<ul style="list-style-type: none"> • Identify improvements for next meeting
12:15 p.m.	Lunch	
1:15 p.m.	Manassas Battlefield Tour – Mike May	<ul style="list-style-type: none"> • Gain park perspective of IC use in planning 150 year anniversary
4: 00 p.m.	Return to meeting location	
4:30 p.m.	Adjourn meeting	